



Our Ref: MPS/LM/2024/055

19 April 2024

Through Principal

P4 Term 2: Oral Communications

Dear Parents/Guardians,

P4 Oral Communications Practice for English Language will be conducted after school on 29 April (Monday). For Mother Tongue Languages, Oral Communications is the Term 2 Weighted Assessment (WA). Please refer to the P4 Assessment Letter issued on 9 February via Parents Gateway for details of the WA.

Please take note of the following details regarding the conduct of the practice sessions for both English Language and Mother Tongue Languages.

Name of Student: «Name»
Class: «Class»

	Oral Communications Practice	Weighted Assessment: Oral Communications
Date:	29 April 2024 (Monday)	30 April 2024 (Tuesday)
Subject:	«Day_1_Subject»	«Day_2_Subject»
Team Number:	«Team_Number»	«Team_Number1»
Estimated End Time:	«Estd_End_Time»	«Estd_End_Time1»

All students have been reminded that they are to:

- remain in school for lunch due to safety reasons.
- report to the school hall by 2.10 p.m.
- leave the school premise immediately after they have completed their practice session.

We seek your cooperation in making the necessary transport arrangement to ensure the safety of your child's / ward's return home.

Please complete the attached acknowledgement slip and return it to your child's / ward's form teacher by 23 April 2024. Should you need any clarification, please contact your child's / ward's form teachers.

Thank you.
 Yours sincerely,
 Ms Charlotte Neo
 HOD, English Language

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P4 Term 2 Oral Communications Acknowledgement Slip

I, _____, parent/guardian* of «Name» (Class: «Class») acknowledged receipt of the letter on "P4 Term 2: Oral Communications" dated 19 April 2024 and have noted the details.

Signature & Date

Contact Number